

2010 COTECC REGULATIONS

TOURNAMENTS FOR BOYS AND GIRLS 14 & UNDER COMPETITIONS FORMAT FOR THE 2010 COTECC CIRCUIT



1. AGE OF PARTICIPANTS

The minimum age required to participate in the U14 COTECC Circuit tournaments is to be 11 years old on the day that the U14 tournament begins. And the maximum age is to turn 14 during the year of competition. Born between January 1, 1996 and December 31, 1999.

2. **ENTRIES AND COUNTRY REPRESENTATION**

- a) Only entries that are endorsed by the National Federations will be accepted
- b) The entries and withdrawals will only be accepted if they are written and sent via fax or e-mail.
- c) If a player resides in a country but is not a valid passport holder of that country the National Federation of the country where /he/she resides may endorse the players entry only with the prior agreement of the National Federation of the country for which he/ she holds a valid passport. For COTECC ranking purposes, the nationality that the player will have is the one that is shown in the passport.
- d) If a player is a dual passport holder his/her entry may be endorsed by either National Federation provided that neither National Federation objects.
- e) Any National Federation wishing to endorse the entry of a foreign player or a dual passport holder is responsible for contacting all relevant National Federations to ensure that the player is in good standing.
- f) The player's COTECC ranking will be elaborated according to the passport's nationality which he/she presents at the sign – in at the first tournament.

3. ACCEPTANCE

SINGLES

Acceptance of players entered ON TIME shall be according to the following criteria:

- a) COTECC Ranking of the players at the time entries close
- b) Half of the places available should go to players from the host country
- c) The other half of places available should go to players from the COTECC Region taking into consideration their national ranking, in the U14 division, if available.

DOUBLES

Acceptance of players in the doubles events shall be done according to the following criteria:

- a) players who have played in the U14 singles event
- b) players who sign in to play doubles and who did not play in the singles event

4. **COMPOSITION OF ACCEPTANCE LISTS:**

Amount of Players accepted	16	24	32	48	64
DIRECT ACCEPTANCES	14	20	28	42	58
WILD CARDS	2	4	4	6	6

5. **MANDATORY SIGN-IN:**

SINGLES:

All participating players must sign personally with the Referee no later than 18:00 hrs on the day preceding the start of the competition. This sign in period should NOT be longer than the afternoon prior to the beginning of the U14 tournament

2010 COTECC REGULATIONS

TOURNAMENTS FOR BOYS AND GIRLS 14 & UNDER COMPETITIONS FORMAT FOR THE 2010 COTECC CIRCUIT



Every player competing in a tournament must submit his/her passport/photo identification for scrutiny by the Referee at the sign-in, who shall return it as soon as possible. No player shall be allowed to play if he/she has not shown his/her passport to the Referee for scrutiny.

DOUBLES:

To enter the doubles event the two players from each team must sign-in together on the official sign-in form with the Referee. The date and time for doubles sign in shall be announced on the day before it will take place on the official information boards.

6. FORMAT

As long as the tournament organizer has enough courts to comfortably accommodate the amount of matches produced by the amount of accepted players, the event can accept a minimum of 16 and a maximum of 64 players. The amount of accepted players must be announced on the fact sheet. The size of the doubles draw shall be limited to half the size of the singles draw. Singles events shall be played on a combined format of Round Robin and straight knockout. The best two players of each round robin group will be eligible to enter the singles knockout draw, and the other players of each round robin group will enter a consolation draw. Doubles shall be played in a straight knockout basis.

Seeding for the singles knockout draw will be based on:

- a) Best coefficient of matches, which will be calculated with the following formula:

$$\text{Matches: } \frac{\text{matches won} - \text{matches lost}}{\text{Total of matches played}}$$

If there are ties in point a) the best coefficient of sets will be applied with the following formula:

- b) Sets: $\frac{\text{sets won} - \text{sets lost}}{\text{Total of matches played}}$

If there are ties in point b) the best coefficient of games will be applied with the following formula:

- c) Games: $\frac{\text{games won} - \text{games lost}}{\text{Total of matches played}}$

If there is still a tie after applying criteria c) the tie break will be done with the COTECC U14 Ranking of the players who are tied. The player who has the higher COTECC U14 ranking will be seeded higher. If the tie persists after using the COTECC ranking, or if the players do not have a COTECC U14 Ranking, then the seed will be drawn by lot.

All the matches of the knockout draw will be played to the best of 3 sets all with tie-break and advantage scoring system.

Depending on the number of participants, the organizing committee can decide how the matches in the **round robin** will be played:

- a) to the best of 3 short sets, all with tie-break
b) to the best of 2 short sets and in case there's a tie, a tie break will be played to 7 or 10 points.
c) to the best of 3 sets to 6 games all with tie break

The sets to 8 games may NOT be used since they're not in the Rules of Tennis.

No-ad score will be permitted.

Singles consolation events shall be held for players that don't qualify for the knockout draw. The Referee shall open a sign-in for and organize the Consolation event with the players who sign-in.

2010 COTECC REGULATIONS

TOURNAMENTS FOR BOYS AND GIRLS 14 & UNDER COMPETITIONS FORMAT FOR THE 2010 COTECC CIRCUIT



7. METHOD FOR THE DRAW FOR SINGLES ROUND ROBIN

Acceptance list shall be organized by order of merit. The first criterion is the ITF Junior Ranking, followed by COTECC U14 Ranking and then National Ranking. If these rankings are not available, relevant results of the players shall be taken into account.

The number of participants will determine the number of round robin pools. However, the Referee will try to create a number of pools that will give knockout draws with sizes of 8, 16, 24 or 32 - players.

Whenever possible, round robin pools shall be of 4 players. If there is one player in excess or in deficit then one round robin pool shall be composed of 5 or 3 players. If there are six players remaining in a category, then two round robin pools of three players shall be formed.

The best two players of each round robin group will be promoted to the knockout draw; the others will have the chance to play the consolation draw.

Any cases will be decided when the draw is to be made.

The following procedure shall be used for the draw:

- 1) A maximum of two players shall be seeded in each round robin pool, based firstly on ITF Jr. World Ranking then on COTECC U14 Ranking. Players with no ITF or COTECC ranking may not be seeded.
- 2) The seeds are placed as heads in each pool. Seed 1 heads pool 1, seed 2 heads pool 2, and so on, until all groups have a seed.
- 3) If there are pools with only 3 players, the highest seeds will go to those pools, starting with seed 1, then seed 2.
- 4) If there is more than one seed available for each pool, the two lowest seed(s) shall be drawn by lot into the pool(s) that contain only three players.
- 5) Once all the seeds are placed, and it has been determined which groups will have only 3 players, the rest of players will be drawn by lot, by drawing a pool letter then a player number to be entered in that pool and so on until all players have been drawn into a pool.
- 6) As much as possible, players from the same country shall be drawn in different pools. The highest ranked players from each country, as per the official National Ranking of each country, shall be given priority in being separated in this way.

8. METHOD OF DETERMINING PLACES IN THE ROUND ROBIN

The winners of each Round Robin group will be determined as follows:

- a) Most matches won.
- b) In case of a tie between two players, head to head results will apply
- c) In case of a tie between three or more players the following will apply:
 1. The greatest number of sets won
 2. The least number of sets lost
 3. The greatest number of games won
 4. The-least number of games lost

c) For the recording of matches, matches won or lost by walk over will be recorded as 6-0 or 4-0 for the winner, and 0-6 or 0-4 for the loser.

2010 COTECC REGULATIONS



TOURNAMENTS FOR BOYS AND GIRLS 14 & UNDER COMPETITIONS FORMAT FOR THE 2010 COTECC CIRCUIT

d) For the recording of matches, matches won or lost by retirement after the match had begun will be recorded completing the score of the match according to the format being used. For instance, if player A is winning 4 – 3 in a proset match, and he retires because of an injury suffered on the match, the reported score will be 5 – 4. And, if in a match to be played to the best of 3 tie-break sets player B retires on the first set after suffering an injury when the score was 4 – 5 for her, the reported score would be 6 – 4, 6 – 0 for her opponent. Match tie breaks should be recorded as 1 set and when recording the games, it should be written as 7-6 or 5-4 depending on the type of set being used.

9. ORDER OF MERIT FOR SEEDING IN THE SINGLES KNOCKOUT DRAW AND THE SINGLES CONSOLATION DRAW

Seeds for the singles knockout draw will be done based on the results obtained by players in their corresponding round robin group

In case of a tie between players the Technical Committee will decide according to the following coefficients.

b) Matches: $\frac{\text{matches won} - \text{matches lost}}{\text{total matches played}}$

b) Sets: $\frac{\text{sets won} - \text{sets lost}}{\text{total matches played}}$

c) Games: $\frac{\text{games won} - \text{games lost}}{\text{total matches played}}$

Example:

If player A defeated “player B” 6/3 7/5, lost to “player C” 2/6 6/4 6/7, and defeated “player D” 6/4 6/2.

His match’s coefficient is: $\frac{2-1}{3} = .33$

His sets coefficient is: $\frac{5-2}{3} = 1.00$

His games coefficient is: $\frac{39-31}{3} = 2.67$

In case matches, sets and games coefficients of two players are the same, then the seeding order shall be decided by lot.

If two players from the same country qualify into the knockout draw they shall be drawn in different halves of the draw. If three or four players from the same National Federation qualify, the first and second-ranked shall be drawn as above and the third and fourth-ranked players drawn into the quarters which do not already contain one of that National Federation’s players.

2010 COTECC REGULATIONS



TOURNAMENTS FOR BOYS AND GIRLS 14 & UNDER COMPETITIONS FORMAT FOR THE 2010 COTECC CIRCUIT

10. ORDER OF MERIT FOR SEEDING IN DOUBLES DRAWS

An order of merit of all the players will be created, based on the coefficients obtained in the round robin. The seeds for the doubles events will be based on the sum of the positions in this order of merit, which it will be based on the coefficients obtained by each player in the singles round robin. The doubles team with the highest coefficient will be the one seeded highest on the draw.

If two (2) teams from the same country enter a doubles event, they shall be drawn in different halves of the draw. If three or four teams from the same National Federation qualify, the first and second-ranked teams shall be drawn as above and the third and fourth-ranked teams drawn into the quarters which do not already contain a team of that National Federation.

11. NUMBER AND PLACING OF SEEDS IN THE DRAW

The number of seeds and their places in the draw shall be determined according to the 2010 Tournament Regulations of the ITF Junior Circuit.

12. DEFINITION OF THE GRADE OF A TOURNAMENT

GROUP 5: a minimum of 3 countries participate and a minimum of 8 players participate

If the tournament is played in MEXICO, the GRADE 5 status will be awarded if a minimum of 2 nationalities and 8 players enter and play the event until its end.

GROUP 4: a minimum of 5 countries participate and a minimum of 16 players participate

GROUP 3: a minimum of 7 countries participate and a minimum of 24 players participate

GROUP 2: a minimum of 9 countries participate and a minimum of 32 players participate

GROUP 1: a minimum of 9 countries participate and a minimum of 48 players participate

13. TABLE OF POINT DISTRIBUTION FOR THE COTECC 14&U COMBINED RANKING

SINGLES POINTS

POSITION	GROUP	1	2	3	4	5
1st. Place		150	100	60	40	30
2nd. Place		100	75	45	30	20
Semifinalists		80	50	30	20	15
Quarterfinalists		60	30	20	15	10
Losers in last 16		30	20	15	10	5
Losers in last 32		20	10	5	5	4
Winner of Consolation		5	2.5	1.25	1.25	1

DOUBLES POINTS

POSITION	GROUP	1	2	3	4	5
1st. Place		75	50	30	20	15
2nd. Place		50	37.5	22.5	15	10
Semifinalists		40	25	15	10	7.5
Quarterfinalists		30	15	10	7.5	5
Losers in last 16		15	10	7.5	5	2.5
Losers in last 32		10	5	2.5	2.5	2

2010 COTECC REGULATIONS

TOURNAMENTS FOR BOYS AND GIRLS 14 & UNDER COMPETITIONS FORMAT FOR THE 2010 COTECC CIRCUIT



14. COTECC 14 & UNDER COMBINED RANKING

The six best singles results plus the six best doubles results obtained by playing in the COTECC U14 Circuit tournaments Grades 1-5 will be taken into consideration for the final ranking.

THIS RANKING BEGINS WITH THE 1st TOURNAMENT IN THE CALENDAR FOR THE YEAR 2010 (COPA CASA BLANCA), AND ENDS WITH THE LAST TOURNAMENT IN THE CALENDAR FOR THE SAME YEAR (COPA YUCATAN).

15. MAKING OF THE RANKING

The Ranking will be made at the COTECC office with the results received from the Referees / Supervisors at each tournament. Any question should be addressed to the COTECC Office to the address cotecc@telesal.net or by phone to the number (503) 2278-8850.

MINIMUM ORGANIZATIONAL REQUIREMENTS:

16. MINIMUM AMMOUNT OF COURTS TO PLAY THE 14&UNDER DIVISION AT A TOURNAMENT

The host nation must provide a minimum of 3 courts to be used exclusively to play the 14 & under division for a maximum of 32 players on each of the divisions – boys and girls. If only two courts can be provided for this age division, then the 14&U division must begin on the Saturday when the qualifying of the 18&Under division begins. If there more than 32 players in either or both boys and girls events, a minimum of 4 courts must be provided for the event.

17. ENTRY FEES

US\$50 without full hospitality

\$65 with full hospitality

18. CODE OF CONDUCT AND APPEALS COMMITTEE

At all COTECC 14&Under Circuit Tournaments the 2010 ITF Junior Circuit Regulations Code of Conduct will be enforced.

APPEALS

Any player convicted of a violation of a Player On-Site Offence may appeal to the COTECC Technical Director for review of the determination of guilt and penalty. Such

Notice of Appeal shall be in writing and filed by 5.00 p.m. G.M.T. with COTECC within fourteen (14) days of notification.

Attached to and included with such Notice of Appeal shall be a statement by the player and his/her Legal Guardian as to the facts and circumstances of such incident along with any other evidence that the player desires to submit.

Upon receipt of such an Appeal, the COTECC Technical Director shall conduct a reasonable investigation of the facts and circumstances surrounding such incident, and shall affirm or reverse in whole or in part the determination of the Referee. In the event of a whole or partial reversal COTECC shall remove the penalty from the player's record in accordance with the disposition of the appeal.

AGGRAVATED BEHAVIOUR

No player or member of the player support team (defined in the Welfare Policy) at any COTECC U14 Circuit event shall engage in

“Aggravated Behaviour” which is defined as follows:

1. One or more incidents of behaviour designated in the ITF Code of Conduct as constituting “Aggravated Behaviour”.

2010 COTECC REGULATIONS



TOURNAMENTS FOR BOYS AND GIRLS 14 & UNDER COMPETITIONS FORMAT FOR THE 2010 COTECC CIRCUIT

2. One incident of behaviour that is flagrant and particularly injurious to the success of a COTECC U14 Circuit event, or is singularly egregious.

3. A series of two (2) or more violations of this Code within a twelve (12) month period which singularly do not constitute "Aggravated Behaviour", but when viewed together establish a pattern of conduct that is collectively egregious and is detrimental or injurious to the COTECC U14 Circuit.

Violation of this section by a player, directly or indirectly through a Related Person or others shall subject the player to a maximum penalty of permanent suspension from play in COTECC U14 Circuit tournaments.

Violation of this Section shall subject a Related Person to a maximum penalty of permanent denial of access to all COTECC U14 Circuit tournaments.

CONDUCT CONTRARY TO THE INTEGRITY OF THE GAME

No player or Related Person shall engage in conduct contrary to the integrity of the Game of Tennis. If a player is convicted of a violation of a criminal law of any country, the punishment of which includes possible imprisonment for more than one year, he/she may be deemed by virtue of such conviction to have engaged in conduct contrary to the integrity of the Game of Tennis. In addition, if a player has at any time behaved in a manner severely damaging to the reputation of the sport, he/she may be deemed by virtue of such behaviour to have engaged in conduct contrary to the integrity of the Game of Tennis and be in violation of this section.

Violation of this section by a player, directly or indirectly through a Related Person or others shall subject the player to a maximum penalty of permanent suspension from play in the COTECC U14 Circuit tournaments.

Violation of this Section shall subject a Related Person to a maximum penalty of permanent denial of access to all COTECC U14 Circuit tournaments.

DETERMINATION AND PENALTY

The COTECC Technical Director shall cause an investigation to be made of all facts concerning any alleged Major Offence and shall provide written notice of such investigation to the player involved; the player shall be given at least ten (10) days to provide to the COTECC Technical Director, directly or through counsel, such evidence as the player deems to be relevant to the investigation. Upon the completion of his investigation the COTECC Technical Director shall determine the innocence or guilt of the player involved, and, in the latter case, shall state in writing the facts as found by him/her, his/her conclusions and his/her decision fixing the penalty to be imposed. A copy of the decision shall be promptly delivered to the player and to the COTECC Board of Directors.

DISCRETIONARY REVIEW

Any player found to have committed a Player Major Offence may petition the COTECC Board of Directors for discretionary review of the determination and penalty of the COTECC Technical Director. The petition shall be in writing and must be filed with the COTECC Technical Director within ten (10) days after notice of the violation is mailed to the player. The COTECC Technical Director shall thereafter promptly forward said petition to the COTECC Board of Directors. Said petition shall state in detail the basis for such appeal. Within ten (10) days thereafter the COTECC Board of Directors shall designate a time and place for the hearing of such appeal and shall so notify the player and the COTECC Technical Director. At such hearing the player and the COTECC Technical Director shall present to the COTECC Board of Directors the relevant evidence on the matter. The COTECC Board of Directors may affirm, reverse, or modify the decision of the COTECC Technical Director on appeal. If the appeal is decided against the player, then the COTECC Board of Directors shall tax the reasonable costs of the appeal against the player, which costs shall include, but not be limited to, the reasonable travel and living expenses incurred by all witnesses and members of the COTECC Board of Directors with respect thereto, if the same is not at a regular scheduled meeting of the Board.

2010 COTECC REGULATIONS

TOURNAMENTS FOR BOYS AND GIRLS 14 & UNDER COMPETITIONS FORMAT FOR THE 2010 COTECC CIRCUIT



19. WELFARE POLICY

Any player that enters and/or participates on the COTECC U14 Circuit tournaments, and any Player Support Team Member of any player that enters and/or participates on the COTECC U14 Circuit tournaments shall be bound by and shall comply with the provisions of the Welfare Policy of the ITF set out in Appendix F of the 2010 ITF Junior Circuit Regulations.

20. MEDICAL, EXTREME WEATHER CONDITIONS AND TOILET/CHANGE OF ATTIRE BREAKS

At all COTECC U14 Circuit tournaments Appendix E of the 2010 ITF Junior Circuit Regulations shall be enforced.

Note: underlined items have been added or modified for 2010.

2010 COTECC REGULATIONS

TOURNAMENTS FOR BOYS AND GIRLS 14 & UNDER COMPETITIONS FORMAT FOR THE 2010 COTECC CIRCUIT



APPENDIX A:

2010 ITF AGE ELIGIBILITY RULES

Competitions for players of 12 & under are permitted with the following restrictions:-

- a) In any calendar year players may only compete in a maximum of ten tournaments for 12 and under sanctioned by the ITF, or by a Regional Association or by the *USTA and Tennis Canada.
 - b) Players under the age of ten (10) shall not be eligible for entry in any 12 & under international individual tournament sanctioned by a Regional Association and/or National Association. In accordance to the ITF Junior Age Eligibility Rule, the player's age as of the first day of the tournament Knockout Draw shall be used.
 - c) Players eligible to compete in 12 and under Competitions may also compete in tournaments for 14 and under sanctioned by the ITF, or by a Regional Association or by the *USTA and Tennis Canada but participation in such tournaments will count towards the maximum of ten events permitted;
 - d) Competition for players of 12 and under organized by a Regional Association must be a team competition;
 - e) Players aged 12 and under shall not compete in 16 and under competitions outside their own country;
 - f) There shall be no international or regional rankings for players aged 12 and under;
 - g) The title 'World Champion' shall not be awarded to a player winning an event restricted to players of 12 and under;
- *Note: For the purpose of this Rule only National Championships in the USA and in Canada count as tournaments covered.

TEAM COMPETITIONS FOR PLAYERS OF 14& UNDER

These Rules are applicable to all international team competitions worldwide for players in 14 and under age group events.

Competitors for these competitions, including the World Junior Tennis Competition, must therefore have been born between the following years:

Competition Eligible Birth Years

2010: 1996 - 99

2011: 1997 - 00

2012: 1998 - 01

2010 COTECC REGULATIONS

TOURNAMENTS FOR BOYS AND GIRLS 14 & UNDER COMPETITIONS FORMAT FOR THE 2010 COTECC CIRCUIT



APPENDIX B:

ITF – COTECC TEAM TO COSAT 2011 GUIDELINES FOR SELECTION OF THE TEAM

For many years, the ITF, through the Grand Slam Development Fund, has supported the development of competitive players in COTECC's Region, composing a select team of U-14 and U-16 tennis players to play during the first trimester of each year. They compete for 4 weeks in the COSAT Junior Circuit tournaments.

Since 2008, this team has been administered by COTECC and supervised and financed by the ITF.

The objective of this appendix is to give the guidelines for the selection of the tennis players and coaches who will be a part of the 2011 tour.

CRITERIA FOR THE SELECTION OF PLAYERS

1. Personal Attributes: strong will to work, strong will towards team work, strong will to learn, good eating and personal hygiene habits, self discipline.
2. Performance and conduct during the ITF team Events of WTJC, Jr. Davis Cup and Junior Fed Cup.
3. Performance and conduct of the U14 and U16 categories during JITIC.
4. Performance and conduct in the Caribbean ITF development tournament (for invited players from the Caribbean).
5. Performance and conduct in the Central American ITF Development tournament (for invited players from Central America)
6. Performance and conduct in the COTECC - ITF Development Training Camp (for invited players from the COTECC Region)
7. Performance in the Junior ITF World Circuit Ranking events.
8. Performance in the COTECC U14 Circuit Ranking event.
9. Any other important information gathered by the ITF Development Officers and/or by the COTECC office.

CRITERIA FOR THE SELECTION OF COACHES

1. Having passed the Courses for Coaches level 1 and 2.
2. Having a clean police record issued by the police department of the person's country of origin or residence.
3. Having read and understood the ITF Welfare Policy.
4. Having read the guide book on SEXUAL HARASSMENT TO MINORS BY PEOPLE WORKING WITH KIDS IN TENNIS published on the ITF web page.
5. Sign the consent form mentioning the points mentioned above.